

MAC (MOVES/ADDS/CHANGES) TRACKING

Moving an employee from one department to another, or “on-boarding” a new employee, is one of the most common and time-intensive tasks of a facilities department. It can require hours of paper-work, phone calls and email to affected departments, coordination with HR, Accounting, IT and Telecom, and updates to CAD or CAFM systems, let alone the impact it has on the productivity of the employee being moved. And when relocating an entire department, or better yet, moving into a new facility, the complexities and productivity-impact multiply exponentially.

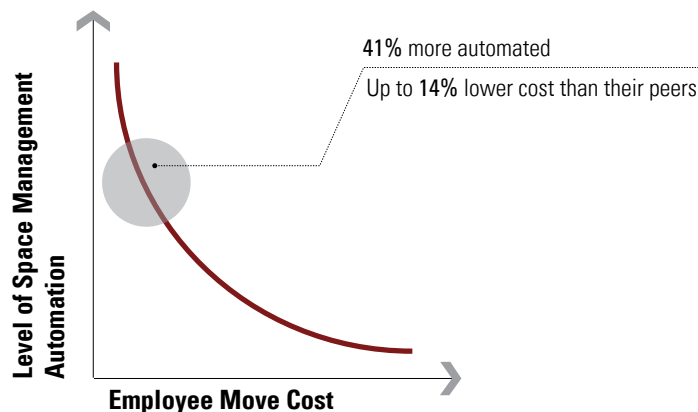
A MAC system can take a lot of the pain out of this exercise. A well-implemented MAC system:

- Coordinates requests through the corporate inter or intra-net
- Automatically notifies all the impacted departments
- Tracks the transaction through planning to completion
- Automatically updates all enterprise systems; HR, IT, accounting systems and CAFM
- Integrates with your Chargeback/Internal Rent system
- Makes vacated space available to others in real time

RSP i-SPACE can help you implement a MAC system which can improve the efficiencies of your organization’s moves by 15-20%: IFMA estimates that the average organization’s churn rate is roughly 36% and the average blended rate for a move is approximately \$300.00. For an organization of 1000 people, that’s more than \$16,000 dollars a year.

Whether you need a simple system for a small organization, or a robust, multi-faceted system for nationwide facilities, RSP i-SPACE can help you in vendor selection, implementation, integration, modification, or custom-build an application that meets your unique needs.

Best in Class enterprises are 41% more likely to automate the move management function, here is why:



Source: 2007 Aberdeen Group report

EMPLOYEE MOVE COST